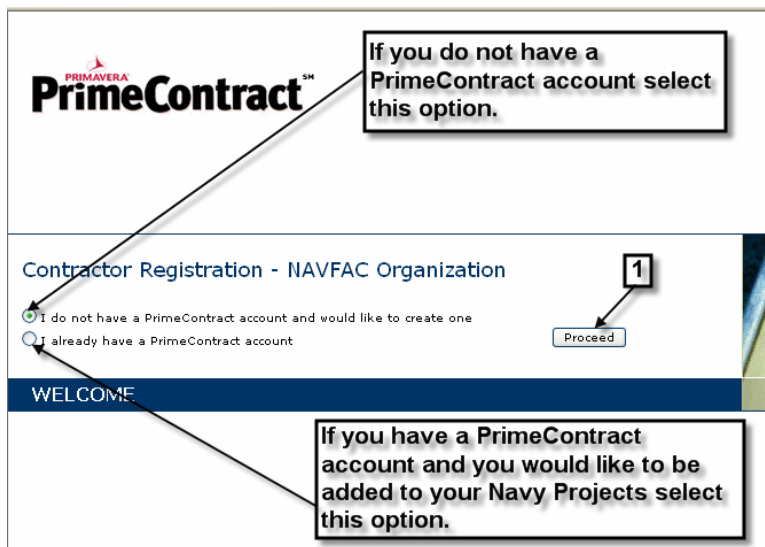


WEBCM Registration for Contractors and Architect Engineers

- Before clicking on the link, please browse this page and read the instruction. Then click on the link below.
- Click on one of the following:
 - [If you do not have a PrimeContract account and would like to create one](#)
 - [If you have a PrimeContract account and you would like to be added to your Navy Projects](#)
- The following window will appear.



The screenshot shows the PrimeContract registration interface. At the top left is the PrimeContract logo with the Primavera logo above it. The main heading is "Contractor Registration - NAVFAC Organization". Below this are two radio button options: "I do not have a PrimeContract account and would like to create one" (which is selected) and "I already have a PrimeContract account". A "Proceed" button is located to the right of these options. A blue banner at the bottom of the form contains the word "WELCOME".

Callout boxes provide instructions:

- A box pointing to the first radio button: "If you do not have a PrimeContract account select this option."
- A box pointing to the second radio button: "If you have a PrimeContract account and you would like to be added to your Navy Projects select this option."
- A box with the number "1" pointing to the "Proceed" button.


- Select the option and click on Proceed. [1]

NEW User Registration

If you selected the first option, the following window will appear.

- Member Registration window will appear.

July 3, 2004



Member Registration [Help](#)

INSTRUCTIONS: To become a registered user of PrimeContract, please enter the requested information in the form below. Note that fields marked with * are required.

Information that you enter will be used by the system on documents with which you are associated. PrimeContract will not publish or share this information with organizations that are not associated with your contracts, or any other third parties, without your prior approval or assignment.

Please enter the following information: (fields marked with * are required)

First Name*	<input type="text" value="Kugan"/>
Last Name*	<input type="text" value="Construction Manager"/>
Title	<input type="text" value="Construction Manager"/>
Company Name*	<input type="text" value="WEBCM Training"/>
Email Address*	<input type="text" value="kugan1128@gmail.com"/>
Country *	<input type="text" value="United States"/>
Street Address*	<input type="text" value="1220 Pacific Hwy"/>
City or Town*	<input type="text" value="San Diego"/>
State*	<input type="text" value="California"/>
Postal or Zip Code*	<input type="text" value="92132"/>
Telephone No.*	<input type="text" value="619-532-3761"/> Ext. <input type="text"/>
Fax No.	<input type="text"/>
Mobile No.	<input type="text"/>
Pager No.	<input type="text"/> Code <input type="text"/>

Please use only 5 digit zip code here (like 32526). Do not use 5 digits plus 4 additional (32526-5903 etc.)

Choose a user ID for your PrimeContract account:
Your user ID must be at least 6 characters long but no more than 30.

Enter your User ID*

Enter a Password for your PrimeContract account:
Your Password must be at least 6 characters long but no more than 30.

Type in Password*

Re-Type Password*

Please record your user ID and password in a safe place. If you forget your password, PrimeContract can verify your identity by asking you a security question of your choice. Please select a security question, and then type the correct answer to this question. Examples: Name of your first pet or your childhood hero.


Your Question*

Your Answer*

1

[Click and drag an area](#)

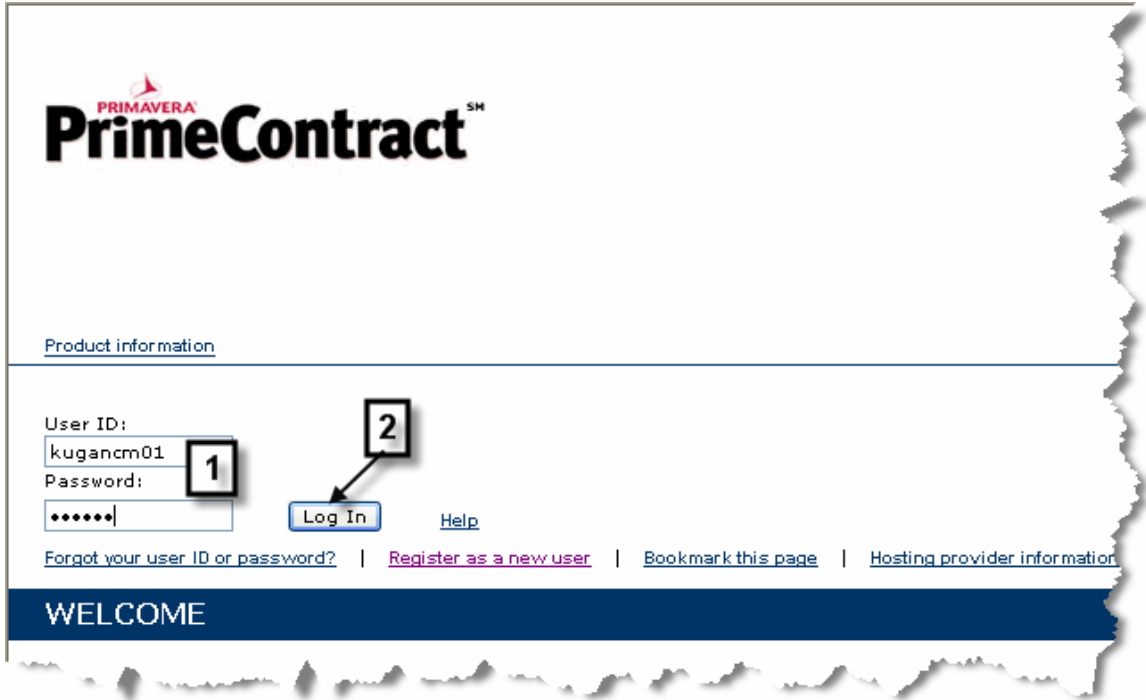
- Fill in the required information. The required information is highlighted in yellow.

- Complete the registration form. Then click  [1]
- WRITE DOWN YOUR USER ID, PASSWORD, AND SECURITY QUESTION DOWN AND STORE IN A SECURE LOCATION!
- You will see the “Member Registration Thank You” window.



- Click on 

- The Log in window will appear.

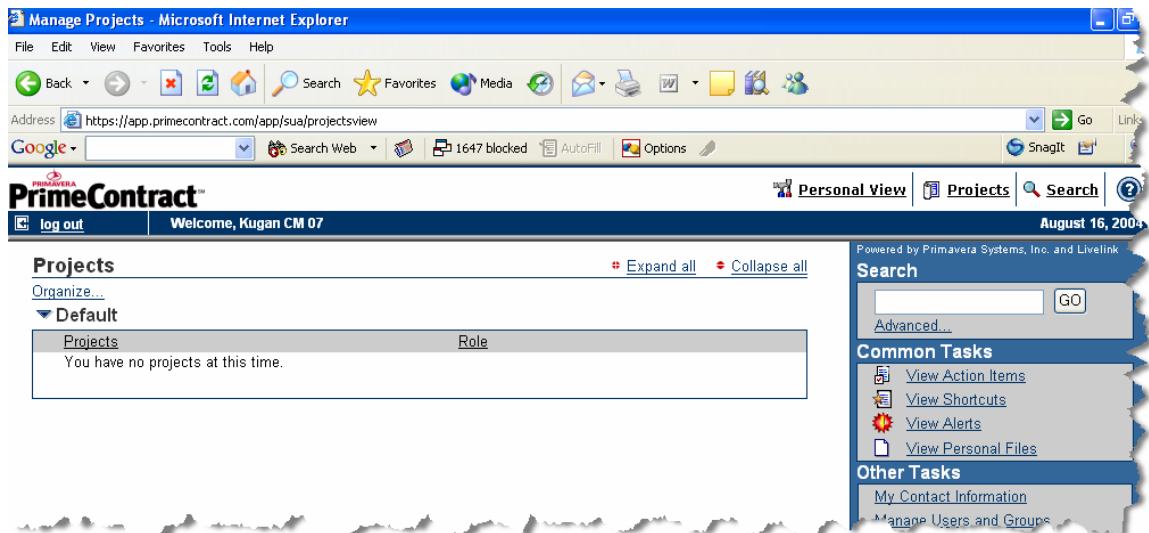


- Enter User ID and Password [1].
- Click on [2].
- You will see the “PRIMECONTRACT PROJECT PARTICIPANT AGREEMENT” window the first time you login.
- Scroll down to the bottom of the agreement, and click on .

- Now, you will be in the PrimeContract site. Now you have completed the first step toward participating in WEBBCM on NAVFAC projects.



- Click on Project List link. [1]
- The following window will appear.



- You will not see any projects. To gain access to your projects, call the ROICC project engineer and tell them that you have completed your WEBCM registration.
- The ROICC project engineer will add you to your projects.

User already has a PrimeContract Account

Select the second option if you have Primecontract account and have not completed the steps outlined here.

PRIMAVERA PrimeContractSM

If you do not have a PrimeContract account select this option.

Contractor Registration - NAVFAC Organization

I do not have a PrimeContract account and would like to create one

I already have a PrimeContract account

1

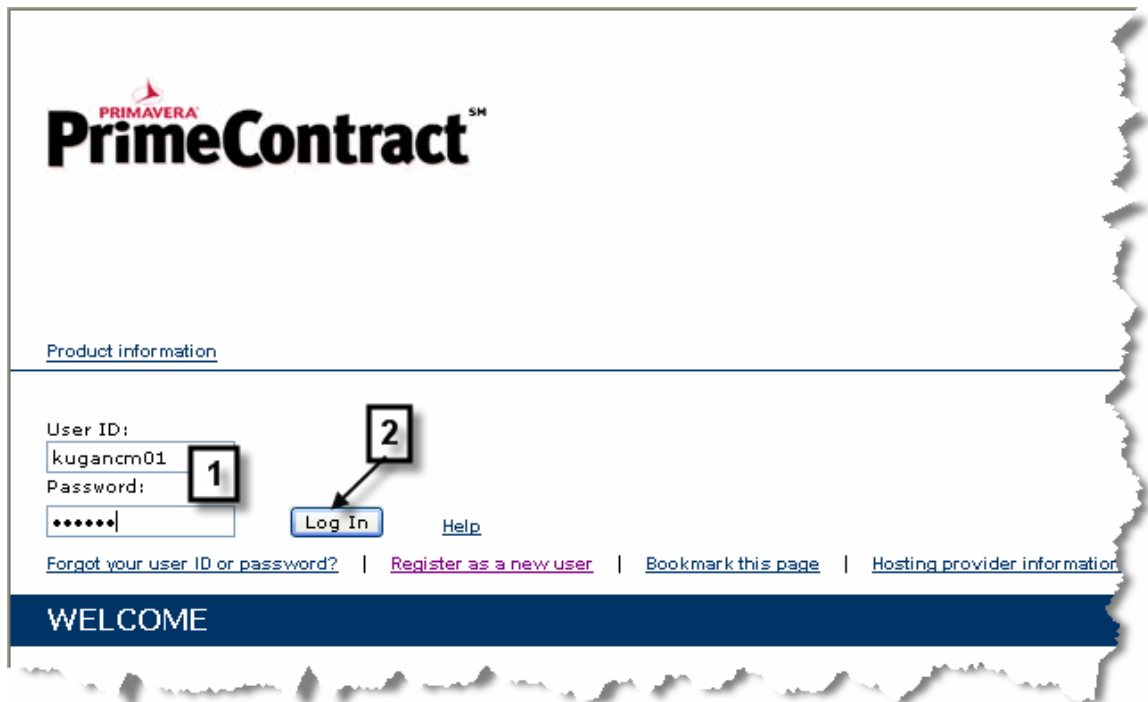
Proceed

WELCOME

If you have a PrimeContract account and you would like to be added to your Navy Projects select this option.

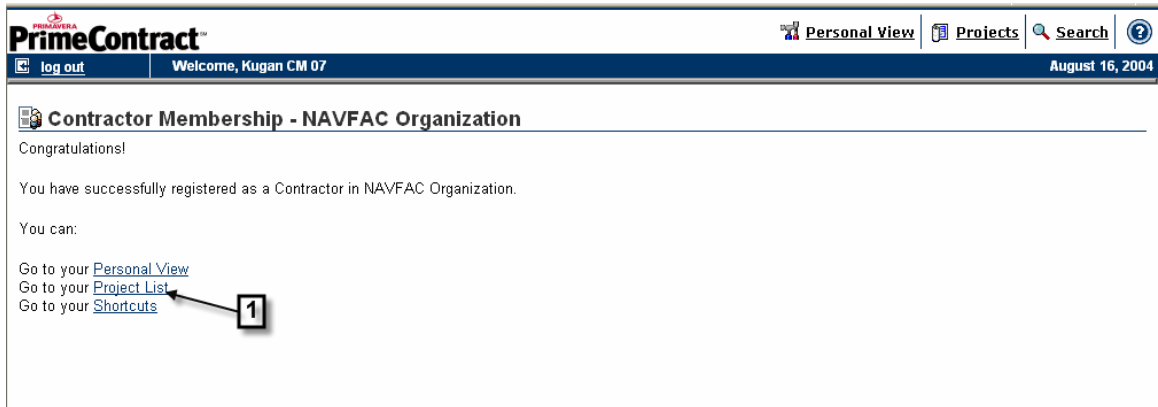
- Select the second option and click on Proceed. [1]

- The Log in window will appear.

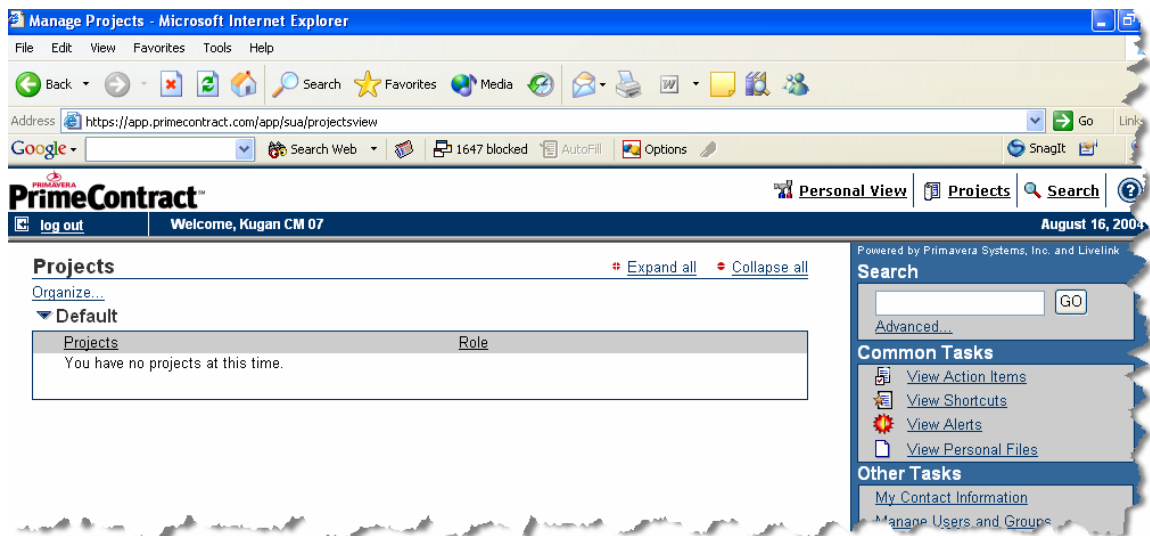


- Enter User ID and Password [1].
- Click on [Log In](#) [2].

- Now, you will be in the PrimeContract site. Now you have completed the first step toward participating in WEBCM on NAVFAC projects.



- Click on Project List link. [1]
- The following window will appear.



- You will not see any projects. To gain access to your projects, call the ROICC project engineer and tell them that you have completed your WEBCM registration.

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